

RICoC Standing Committees

The Rhode Island Continuum of Care (RICoC) has nine (9) standing committees made up of volunteers who help manage the Continuum's day-to-day operations. These committees assist the RICoC in its routine functions and may offer recommendations or advice to the Board. Below is a list of the standing committees, a brief description, their monthly meeting times, and relevant contact information for each committee. For more details about the RICoC Governance structure and additional information about each committee, please refer to the [RICoC Governance Charter](#).

If you have questions about the RICoC or its Standing Committees, please contact the CoC Planning Staff: Sarah Saint Laurent, CoC Coordinator, ssaintlaurent@rihousing.com and Rosa Felix-Pichardo, CoC Planner, rfelix-pichardo@rihousing.com.

All Committees meet virtually, through a video conferencing link. Anyone can join RICoC Committees. To join a committee and be added to the meeting invitation, you can reach out to the person listed under contact information for the committee you want to join. You can also contact CoC Planning staff (Sarah and Rosa, see above) to be added to committee meeting invitations.

Coordinated Entry Implementation Committee

- **Meeting Time:** Second Wednesday of each month from 1:00 – 2:30 pm
- **Meeting link:**
 - Join Zoom Meeting
<https://us06web.zoom.us/j/84722174350>
Meeting ID: 847 2217 4350
- **Description:** The Coordinated Entry Implementation Committee collaborates with the Collaborative Applicant, HMIS Lead, CES Lead, and service providers to solicit feedback from stakeholders on the RI Statewide Coordinated Entry System (CES). The committee also monitors key performance indicators of the CE system and recommends actions to support its implementation, refinement, and ongoing performance.
- **Contact Information:**
 - Co-Chair—RICoC Board member, Michelle Taylor, mtaylor@communitycareri.org
 - Co-Chair—Benjamin Darby, darby@wdchoc.org
 - Staff, RICEH (CES Lead) – Jennifer Barrera, jennifer@rihomeless.org

Constituent Advisory Committee

- **Meeting Time:** Third Friday of each month from 12:00 – 1:00 pm
- **Meeting link:** Request the link to the virtual meeting from the RICoC Planning Staff
- **Description:** The Constituent Advisory Committee consists of representatives who have lived experience of homelessness or housing instability. The committee provides



feedback and policy recommendations to the CoC to ensure that those with lived experience are fully integrated into the formal decision-making structure.

- **Contact Information:** Staff, RICEH – Lindsay Cutler, lindsay@rihomeless.org

Equity Committee

- **Meeting Time:** First Monday of each month from 10:00 – 11:00 am
- **Meeting Link:**
 - [Join the meeting now](#)
 - Meeting ID: 287 476 486 089
 - Passcode: s4tbyf
- **Description:** The Equity Committee recognizes that people served by CoC programs have different starting points and needs. Some people need more or different resources and support than others. This committee develops resources, policies, and procedures to support the RICOC, its programs, and its recipient agencies in meeting the needs of all people they serve.
- **Contact Information:**
 - Co-Chair – Kelly Henry, khenry@sojournerri.org
 - Co-Chair – Faith Bessette, fbessette@sojournerri.org

Governance Committee

- **Meeting Time:** Fourth Tuesday of each month from 1:00 – 2:00 pm
- **Meeting link:**
 - [Join the meeting now](#)
 - Meeting ID: 238 770 785 548
 - Passcode: dd9z5v
- **Description:** The Governance Committee monitors the RICoC governance structure and evaluates how well it supports the RICoC's work. This committee recommends changes to the governance structure when needed and outlines how the RICoC Governance Charter needs to be edited to reflect their recommendations. The committee also oversees elections for the Board of Directors.
- **Contact Information:** Chair – Michelle Wilcox, mwilcox@crossroadsri.org

Grievance Committee

- **Meeting Time:** Quarterly meetings – next one in August 2025, specific date & time TBD.
- **Meeting link:**
 - TBD

- **Description:** The Grievance Committee develops and oversees the operation of grievance procedures for informal and formal grievances of constituents and provider agencies.
- **Contact Information:** Chair—RiCoC Board Member, Mike Burk, mike.burk@dcyf.ri.gov

HMIS and System Performance Measures Committee

- **Meeting Time:** Second Tuesday of each month from 10:30 am – 12:00 pm
- **Meeting link:**
 - Join Zoom Meeting: <https://us06web.zoom.us/j/81907269719>
 - US Meeting ID: 819 0726 9719
- **Description:** The HMIS Committee plays a key role in developing performance measures and goals to evaluate Rhode Island’s overall success in ending homelessness in the State using HUD guidance. The HMIS Committee creates and updates, as needed, a privacy plan, security plan, and data quality plan for the HMIS, as well as all other policies and procedures required by regulations and notices issued by HUD.
- **Contact Information:**
 - Chair – Eric Hirsch – ehirsch@providence.edu
 - Staff, RICEH (HMIS Lead) – Maria Vargas, mvgargas@rihomeless.org

Pipeline Committee

- **Meeting Time:** Second Monday of each month from 10 am - 11 am
- **Meeting link:**
 - [Join the meeting now](#)
 - Meeting ID: 298 655 474 736
 - Passcode: gG7Z7Pk9
- **Description:** The Pipeline Committee works to strengthen the RiCoC’s collaboration and connection with other systems to increase non-CoC or ESG resource investment in housing and services for households in Rhode Island experiencing homelessness.
- **Contact Information:**
 - Co-Chair – Michelle Brophy, michelle.brophy@bhddh.ri.gov
 - Co-Chair—Charlie Thomas-Davison, ThomasDavison@wdchoc.org

Recipient Approval and Evaluation (also referred to as the “Funding Committee”) Committee

- **Meeting Time:** Fourth Monday of each month from 2:30 – 4:00 pm
- **Meeting link:** Request the link to the virtual meeting from the RiCoC Planning Staff
- **Description:** The Funding Committee works with the Collaborative Applicant to design and implement a consolidated application process for Rhode Island programs and projects seeking Continuum of Care funding. The Committee reviews and evaluates the

performance of recipients of CoC funding and recommends actions to be taken against poor performers. The Committee also develops and oversees the operation of grievance procedures for agencies related to RICoC funding decisions, including grievances of agencies whose applications for funding have not been approved by the RICoC.

- **Contact Information:** CoC Planning Staff

Youth Action Board (YAB)

- **Meeting Time:** currently on hiatus for Summer 2025.
- **Meeting Link:** TBD
- **Description:** The YAB consists of youth and young adults, age 24 and under, with lived experience of homelessness and housing stability. The YAB advises the RICoC regarding its ongoing commitment to meet the needs of youth experiencing homelessness in RI and ensures that the voices of young people with lived experience of homelessness inform CoC policies and practices.
- **Contact Information:** CoC Planning Staff (see top of page 1 for contact information)